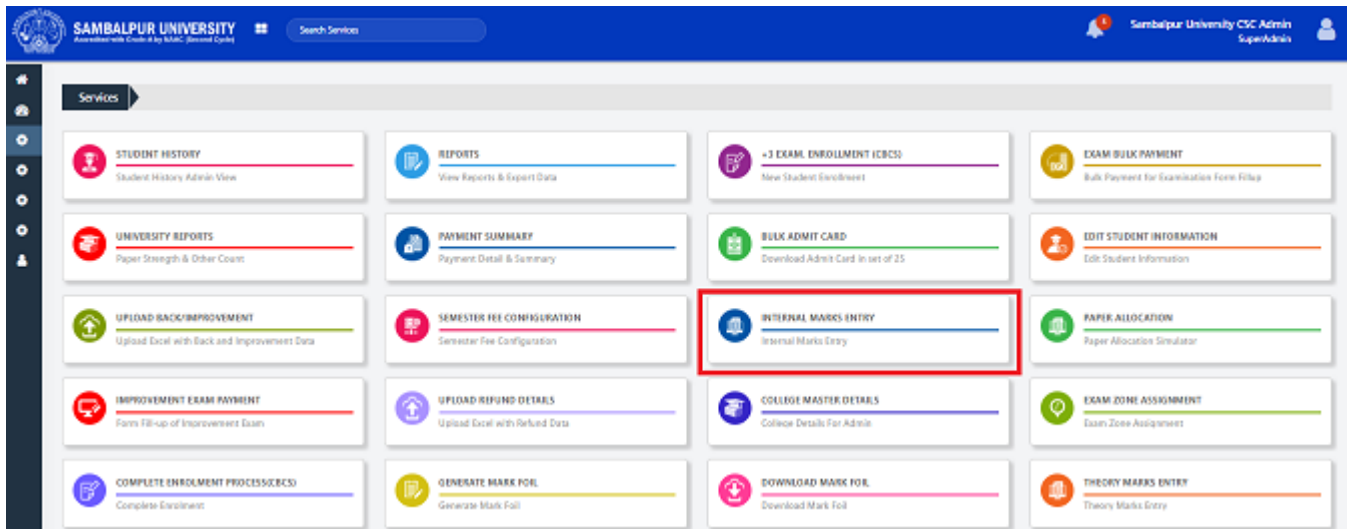
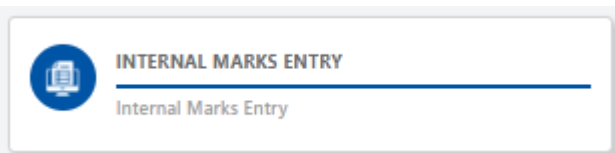


INTERNAL MARK ENTRY:

1. Login to <https://sambalpuruniversity.in/> with the provided credentials.



2. Click on the **UG Internal Mark Entry** tab.



3. Now, Select the **College, Exam Year, Exam Type, Semester, Paper, and Roll No.** (Fields with a red star (*) mark are mandatory fields).

- Select the respective values for each drop-down shown on the page and click on the **Search** button.

- After the above operation, the details will be displayed in the **Search Result** section.

Search Result

Please enter the marks for Internal or Practical assessment separately.
 No Practical marks shall be accepted for Commerce Student. (So the Practical column Textbox is disabled)
 AB :Indicates Absent and MP :Indicates Malpractices.
 Note : After submission of marks, take Download of the submitted marks by clicking on "Download Acknowledgement" button
 Please enter marks for both Internal Mark Obtained and Practical Mark Obtained.(If Practical Mark Obtained fields are not disabled)

- Kindly ignore such records whose total marks are 0 in the screen their mark obtained field will be disabled to enter marks.
- The submit button will appear in last page after the saving of marks in each page showed in the pagination list.
- The user needs to fill both internal and practical marks of each row if the internal mark obtain and practical mark obtain are enabled to enter marks. If not, then the marks will not be saved.

Sl No.	Roll No.	Name	Paper Code	Internal Total Mark	Internal Mark Obtain	Practical Total Mark	Practical Mark Obtain
1	0122BED001	Sambit Nayak	PE-1	20	<input type="text"/>	0	<input type="text"/>
2	0122BED003	Maresh Testing	PE-1	20	<input type="text"/>	0	<input type="text"/>
3	0122BED004	Saswata	PE-1	20	<input type="text"/>	0	<input type="text"/>

« < 1 > »

- Now, we can enter the mark for the candidates in the result section. **If the searched paper is an Internal paper, then the respective fields will be enabled for internal mark entry only and the Practical Mark entry section will be in disabled mode. OR if the searched paper is a practical one, then the respective fields will be enabled for practical mark entry only and the Internal Mark entry section will be in disabled mode.**

- Now you can enter the Marks. The fields only accept two-digit numbers, **AB: Indicates Absent** and **MP: Indicates Malpractices**.
- After filling in the marks, at the bottom of the result section, you will get a **Save** button to save the details for submission.

Search Result

Please enter the marks for Internal or Practical assessment separately.
 No Practical marks shall be accepted for Commerce Student. (So the Practical column Textbox is disabled)
 AB Indicates Absent and MP Indicates Malpractices.

Note : After submission of marks, take Download of the submitted marks by clicking on "Download Acknowledgement" button
 Please enter marks for both Internal Mark Obtained and Practical Mark Obtained.(If Practical Mark Obtained fields are not disabled)

1.Kindly ignore such records whose total marks are 0 in the screen their mark obtained field will be disabled to enter marks.
 2.The submit button will appear in last page after the saving of marks in each page showed in the pagination list.
 3.The user needs to fill both internal and practical marks of each row if the internal mark obtain and practical mark obtain are enabled to enter marks. If not, then the marks will not be saved.

Sl No.	Roll No.	Name	Paper Code	Internal Total Mark	Internal Mark Obtain	Practical Total Mark	Practical Mark Obtain
1	0122BED001	Sambit Nayak	PE-1	<input type="text" value="20"/>	<input type="text" value="12"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
2	0122BED003	Mahesh Testing	PE-1	<input type="text" value="20"/>	<input type="text" value="MP"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
3	0122BED004	Saswata	PE-1	<input type="text" value="20"/>	<input type="text" value="AB"/>	<input type="text" value="0"/>	<input type="text" value="0"/>

« < 1 > »

[Save](#) [Verification Print](#)

- Click on the **verification print** button to print the saved mark details for verification.
- Click on **Submit** button, and the records will be submitted successfully. **NOTE: Once marks are submitted, you can't modify the marks.**

Search Result

Please enter the marks for Internal or Practical assessment separately.
 No Practical marks shall be accepted for Commerce Student. (So the Practical column Textbox is disabled)
 AB Indicates Absent and MP Indicates Malpractices.

Note : After submission of marks, take Download of the submitted marks by clicking on "Download Acknowledgement" button
 Please enter marks for both Internal Mark Obtained and Practical Mark Obtained.(If Practical Mark Obtained fields are not disabled)

1.Kindly ignore such records whose total marks are 0 in the screen their mark obtained field will be disabled to enter marks.
 2.The submit button will appear in last page after the saving of marks in each page showed in the pagination list.
 3.The user needs to fill both internal and practical marks of each row if the internal mark obtain and practical mark obtain are enabled to enter marks. If not, then the marks will not be saved.

Sl No.	Roll No.	Name	Paper Code	Internal Total Mark	Internal Mark Obtain	Practical Total Mark	Practical Mark Obtain
1	50E12EN0305	SHIKHARANI SAHU	EDV-GE-2	<input type="text" value="15"/>	<input type="text" value="15"/>	<input type="text" value="25"/>	<input type="text" value="24"/>
2	50E12EN0306	PREYANKA MOHANTY	EDV-GE-2	<input type="text" value="15"/>	<input type="text" value="14"/>	<input type="text" value="25"/>	<input type="text" value="25"/>
3	50E12EN0307	JULI SINDHERIA	EDV-GE-2	<input type="text" value="15"/>	<input type="text" value="16"/>	<input type="text" value="25"/>	<input type="text" value="22"/>
4	50E12EN0304	SANTI MUNDA	EDV-GE-2	<input type="text" value="15"/>	<input type="text" value="16"/>	<input type="text" value="25"/>	<input type="text" value="24"/>
5	50E12EN0309	IRANJU MOHANTY	EDV-GE-2	<input type="text" value="15"/>	<input type="text" value="14"/>	<input type="text" value="25"/>	<input type="text" value="24"/>
6	50E12EN0312	NEHA MAJHI	EDV-GE-2	<input type="text" value="15"/>	<input type="text" value="14"/>	<input type="text" value="25"/>	<input type="text" value="25"/>
7	50E12EN0310	MANISHA BAG	EDV-GE-2	<input type="text" value="15"/>	<input type="text" value="14"/>	<input type="text" value="25"/>	<input type="text" value="24"/>

« < 7 > »

[Submit](#) [Reopen for Marks Entry](#) [Submission Mark Print](#)

- To get the sample copy of the mark entry, Click on **Submission Mark Print**. It will download a copy in PDF format.



SAMBALPUR UNIVERSITY
Accredited with Grade-A by NAAC (Second Cycle)
Jyoti Vihar, Burla.



INTERNAL MARKS DETAILS

College Details

College Name	ANCHAL COLLEGE, PADAMPUR			College Code	001		
Paper Name	EDUCATION-2			Paper Code	EDN-GE-2		
Branch	ARTS HONOURS	Semester	2nd	Exam Type	Regular	Exam Year	2022

Student Marks Details

S.No	Roll No	Name	Total Practical Marks	Practical Marks Obtained	Total Internal Marks	Internal Marks Obtained	Entered On	IsSubmitted	Submitted On
1	S00121ENG005	SHIKHARANI SAHU	25	24	15	15	04-01-2023	Y	04-01-2023
2	S00121ODI005	PRIVANKA MOHANTY	25	23	15	14	04-01-2023	Y	04-01-2023
3	S00121ODI023	JULI SINDHERIA	25	23	15	14	04-01-2023	Y	04-01-2023
4	S00121ODI024	SANTI MUNA	25	24	15	14	04-01-2023	Y	04-01-2023
5	S00121PSC009	RANU MOHANTY	25	24	15	14	04-01-2023	Y	04-01-2023
6	S00121PSC012	NEHA MAJHI	25	23	15	14	04-01-2023	Y	04-01-2023
7	S00121PSC020	MANISHA BAG	25	24	15	14	04-01-2023	Y	04-01-2023

Marks Summary

Total Students	7	Filed Exam Form	7	Marks Entered	7
Submitted By	Vedhyas Mahavidyalaya, Rourekela				
Submitted On	04/01/2023				
Approving Authority					
Approved On					

12. To update the mark of any candidate after the submission, you can reopen the window by clicking on **Reopen for Marks Entry** for the new mark entry.

Note: -

- Only ECI, ECII, and Super Admin have the access to reopen the window to update the mark of a candidate after the submission.
- Once the mark is submitted, it can't be modified.
- To request for REOPENING OF MARK ENTRY after an error, you have to send the Verification print with the signature of the Approving Authority to the CSC helpline(cscsu.helpline@gmail.com) and in CC UNIVERSITY COMPUTER CENTER, SU(univccsu@gmail.com).